ZBB INITIATIVE

TITLE　　　　Gas Forklift Upgrade

☐ **THRESHOLD**

☐ **CURRENT**

☒ **BLENDED**

☐ **FUTURE**

PRIORITY

11

PURPOSE	Upgrade the internal warehouse equipment
SCOPE	Allow the lease to expire on the electric pallet jack and upgrade to a gas forklift with greatly expanded capabilities
OBJECTIVE	Speed the process of moving various forms of inventory, enhance our capabilities when receiving materials from freight forwarders, improve workflows throughout logistics

Description:　　Logistics requires the ability to move large amounts of heavy materials quickly and efficiently throughout the warehose and shipping/receiving. The business has grown to a level where our current equipment is inadequate. This is a BLENDED initiative due to the necessity of maintaining prior capabilites, while improving the processes, equipment and efficiency involved. It is proposed that we replace the LIGO electric stacker with a Crown SC Series gas Forklift.

Organizational benefit:　　Benefits will be difficult to forecast in financial terms, but significant and necessary in operational efficiency, improved workflows, speed of achievement and employee satisfaction.   This is an **INVESTMENT** in operational efficiency and business improvement.

Contingent Initiatives:　　None. This was initially a Future initiative which is now blended with the former Current Initiative to maintain the electric pallet jack in use over the past 2 fiscal years.

Associated costs:

	One time	Recurring	Frequency
Personnel	$ -	$ -	
Facilities	$ -	$ -	
Equipment	$ -	$ 786.00	Monthly
Goods	$ -	$ -	
Services	$ -	$ 75.00	Quarterly
Marketing	$ -	$ -	
*Other** insu OSHA training	$ 500.00	$ -	Every 3 Years
*Other** Employee Certifications (2)	$ 100.00		Every 3 Years
*Other** F Fuel / Propane	$ -	$ 80.00	Monthly
Total Annual	$ 200.00	$ 3,769.00	

Estimated Annual Cost Benefit	$ 3,400.00
Minus: Total Annual Initiative Costs	$ 3,969.00
TOTAL NET COST BENEFIT	**Investment**